

UWE Bristol Futures Award

Make the most of you

How to submit
your Award

Log into InfoHub

If you are within the University network you will be directed straight through to InfoHub. If you are outside of the network you can log in using your UWE Bristol username and password.

Search Vacancies Type Of Work Location
e.g. Graduate, Analyst, Intern... Any e.g. Bristol, South West, United Kingdom Search

Bookmarked Vacancies UWE Careers Toolkit Vacancies More Search Options

Careers Toolkit
Career Toolkit
Careers and Enterprise

Advice and Guidance
For Careers Support, check the [Careers Toolkit](#) for online resources on getting the job you want, placements, enterprise and volunteering. For advice on academic-related issues and what to do if something happens which affects your studies, check the [academic advice web pages](#).
If you then think you need an appointment with the Careers team or a Student Support Adviser, you can search by topic and book online or via an [Information Point](#).
Book an appointment

Forthcoming events
Alzheimer's Society- Dementia... 1 October 2019
Workshop: How to reference and... 1 October 2019
Using Westlaw UK and Getting... 1 October 2019
Using Westlaw UK and Getting... 3 October 2019
[Find more events](#)

UWE Bristol Meet The Employers Fair 2019
UWE Bristol Meet the Employers Fair, Weds 16th Oct, 11:00 - 15:00 at the ECC, Frenchay Campus. Meet the Employers is more than just a graduate jobs and student placements fair – meet recruiters offering graduate vacancies, work experience, placements, work experience, plus a wide variety of organisations with voluntary roles, further study and international opportunities. Click this advert to go to the events page.

Futures Award

UWE Bristol University of the West of England

Home Vacancies **Dashboard** Profile Forms Appointments Events My Questions My Groups Logout

Dashboard
Appointment Bookings
Event Bookings
My Consultation Notes
Bookmarks
Employers I Follow
Form Submissions
UWE Bristol Futures Award
Enterprise Pop Up Shop Workflow
UWE Undergraduate Go Global Bursary Application 2016-17

Booking Reminders
You do not have any Appointments or Events booked for next week.

Recently Viewed
You have not viewed any items recently.

Recently Bookmarked
You have not bookmarked any items recently.

Recently Submitted Forms
UWE Bristol Futures Award - Registration Form 27 Jan, 2017

Click on your dashboard. Then click on 'UWE Bristol Futures Award'

Your Award dashboard

Here, you can register for the Award, view your progress, add your activities and submit your Award.

UWE Bristol Futures Award

UWE Bristol Futures Award Registration

The Award is open to all full time and sandwich undergraduate students and helps you to learn new skills, increase your confidence and build your graduate identity. For details of how to complete the award please click here: [How to complete the UWE Bristol Futures Award](#)

[Submit 'UWE Bristol Futures Award - Registration Form'](#)

Step 1 –
click here to register

UWE Bristol Futures Award Activities

UWE Bristol Futures Award - Registration Form

UWE Bristol Futures - Registration Form

Data Privacy Notice

The data you provide will be used to process your UWE Bristol Futures Award application, in line with the [UWE Student Data Privacy Notice](#). The data controller is UWE Bristol.

Registering for the Award is easy, simply complete your details and submit your form. Then, take a look at our [web pages](#), watch [the video](#) and view our [activity list](#) for ideas of what you can participate in.

You will receive regular news and updates about the Award. If you do not wish to receive these group emails please unselect 'Send me infoHub newsletters' [here](#).

The UWE Bristol Futures Award is only currently available to full time and sandwich undergraduate students.

*** Please confirm that you are a full-time, undergraduate student.**

- Yes
 No

*** Name**

First Name

Ian

Last Name

Staite

If this is not your name you may be logged into the wrong account. Please try logging out and log back in again.

Student Number

*** Faculty**

1. Check Yes to confirm you are a full-time undergraduate student
2. Enter your name, student number, faculty & department
3. Submit your form using the 'submit' button at the bottom of the page

Once submitted successfully you will receive the following message:

'UWE Bristol Futures Award - Registration Form' Submitted!

Congratulations! You are now registered for the UWE Bristol Futures Award.

Start working towards your Award now, look at our [web pages](#) with details of how to submit your activities, watch [the video](#) and view our [activity list](#) for ideas of what you can participate in.

You will receive regular news and updates about the Award. If you do not wish to receive these group emails please unselect 'Send me infoHub newsletters' [here](#).

If you have any questions about the Award please [ask a question](#) online through infohub.

- [Edit submission](#)
- [Review submission in printer-friendly format](#)

The registration form on your Award dashboard will have a tick and turn green indicating you have completed this stage.

Step 2 - Adding an activity

To add your activities, go to the second section on your dashboard; 'UWE Bristol Futures Award Activities' and click on 'Submit UWE Bristol Futures Award – Activity Record'. You need to complete this stage for each of the 3 activities that you submit.

UWE Bristol Futures Award Registration

UWE Bristol Futures Award Activities

8/3

For each activity you should complete 1 activity log. 3 activities are counted for the Award. If you have completed more activities please do not submit another activity log, add them to your [personal Portfolio](#) on Infohub and let us know you have done this by emailing us.

If one of your activities is made up of several different events (ie. Volunteering or Employability Events) you should include details of each separate event in the descriptions box with contact details if appropriate and a collective reflection. When your activity has been verified you will receive an email confirmation. Once your 3 activities have been verified you will be invited by email to proceed to the section below to book a final review appointment.

[Activity List](#) – check if your activity is part of the Award

[How to submit your activities](#) – for help with this procedure

[Submit 'UWE Bristol Futures Award - Activity Record'](#)

0/3

* Please confirm that you are a full-time, undergraduate student.

- Yes
 No

* Activity

* Activity Title

* Brief description of your activity

* Start date of activity

dd-mmm-yyyy

* End date of activity

dd-mmm-yyyy



Please reflect on the skills you developed doing this activity, rather than describe what you did. In 200-500 words explain what you have learned about your skills and knowledge and how it will help you in your future career. To help you structure your reflection it has been split into 3 sections.

* Please write about specific skills that you've developed during the activity. Don't just list the skills; say how your experience developed them.

Examples include: Team working - delegating, prioritising, liaising; Communication - listening, negotiating, presenting; Interpersonal skills and problem solving.

* Did you have any challenges, difficulties or conflicts? How did you overcome or resolve them?

* How has this activity made you more employable, or benefitted your graduate career?

Select your activity from the drop-down box

Activity

- UWESU Student Rep – leadership role
- UWESU Executive
- UWESU Office holders
- PAL Leader
- VC Student Leadership Programme
- Student Leadership Roles
- Volunteering
- UWESU Student Rep – non leadership role
- Career Development Programme
- Student Ambassador
- Placement
- Undergraduate Internships + work experience
- International Talent
- Professional / Additional courses
- Employability Events
- Enterprise
- Entrepreneurship / Self-employment
- Intercultural activity
- Study abroad
- work abroad
- Centre for Performing Arts
- Other...

Enter a brief description of your activity (one or two sentences).

Enter all details required. The details required will change depending on the activity you chose. Ensure you enter details of someone that can confirm your activity (if asked) and the start and end dates of your activity.

*** Please write about specific skills that you've developed during the activity. Don't just list the skills; say how your experience developed them.**

Examples include: Team working - delegating, prioritising, liaising; Communication - listening, negotiating, presenting; Interpersonal skills and problem solving.

*** Did you have any challenges, difficulties or conflicts? How did you overcome or resolve them?**

*** How has this activity made you more employable, or benefitted your graduate career?**



Please attach any supporting evidence below that you think may help to verify your activity, e.g. your PAL or Student Union certificate, a contract, an offer letter or other correspondence that confirms the amount of hours you have completed.

Supporting evidence

Upload file

Supporting evidence

Upload file

Supporting evidence

Upload file

The reflection has been split into 3 sections each with a minimum word count.

Upload any supporting evidence that could help with verification i.e. certificates, contracts, offer letters or emails.

Click 'submit'

When you submit your activity you will receive this confirmation message. Your activity is now in verification.



'UWE Bristol Futures Award - Activity Record' Submitted!

Thank you for submitting this Activity for the UWE Bristol Futures Award. Your activity will now be verified and confirmed to your UWE email address shortly. You can check your progress at any time in your Award [dashboard](#) (or homepage) in Infohub.

- [Edit submission](#)
- [Review submission in printer-friendly format](#)
- [New submission](#)

Your previous activity records are shown below.

UWE Bristol Futures Award - Activity Record 2014/16 Submitted: 17 September 2014, 03:26 PM	✓ <i>Editable</i>
UWE Bristol Futures Award - Activity Record 2014/16 Submitted: 26 August 2014, 10:23 AM	✓ <i>Verified</i>
UWE Bristol Futures Award - Activity Record 2014/16 Submitted: 15 August 2014, 01:52 PM	✓ <i>Verified</i>

Once we have verified your activity it will turn green on your dashboard and you will receive an email to your UWE email address to confirm that it is verified. If you submit all activities at the same time you will only receive an email when all 3 are verified. You can track your progress and all verifications by checking your Award dashboard at any time.

When verification is complete your dashboard will look something like this:

UWE Bristol Futures Registration

"Welcome to the UWE Bristol Futures award. Register for the Award today by completing the registration form below.

The Award is open to all full time and sandwich undergraduate students and helps you to learn new skills, increase your confidence and built your graduate identity. For details of how to complete the award please click here: [How to complete the UWE Bristol Futures Award](#)

[Submit UWE Bristol Futures Registration Form](#)

UWE Bristol Futures Registration Form Default

UWE Bristol Futures Education and Experience Activity 3 / 3


To log your activities, please fill out the following form.

You are required to complete a log for 3 separate activities

[Submit UWE Bristol Futures Award - Activity Log](#)

UWE Bristol Futures Award - Activity Log	<input checked="" type="checkbox"/> Checked
UWE Bristol Futures Award - Activity Log	<input checked="" type="checkbox"/> Checked
UWE Bristol Futures Award - Activity Log	<input checked="" type="checkbox"/> Checked

Congratulations for completing your Award!



A congratulatory message will appear with a link to your Award certificate and confirmation letter.

Remember to print your certificate and letter that will be attached to your confirmation email for future use!



07 July 2017

UWE Bristol Futures Award

Dear Name

UWE Bristol Futures Award

Congratulations on completing the UWE Bristol Futures Award. We hope that you have found the experience both worthwhile and rewarding.

The UWE Bristol Futures Award is designed to enable you to reflect on and showcase the experiences and skills you have gained at UWE particularly from your extra-curricular activities. In completing the Award you have demonstrated a variety of skills that are greatly sought by employers and you have sound evidence of applying a selection of these skills in a range of contexts outside your studies.

The Award will be noted at your Graduation ceremony and be included on your HEAR (Higher Education Achievement Review) Report.

We wish you well with the rest of your studies here at UWE and for the future.

Kind Regards

Jo Midgley
PVC Teaching & Learning and Student Experience

Name

Has successfully achieved
the UWE Bristol Futures Award

May 2017

Professor Steve West
Vice-Chancellor,
University of the West of England

